

# **JOB DESCRIPTION OF DEPUTY TECHNICAL MANAGER**

## **Objective:-**

As the Deputy Technical Manager for the Material Testing Lab, he will work closely under the supervision and guidance of the Technical Manager. His role will involve assisting in the overall management and operation of the lab, with a specific focus on material testing procedures and processes, will be responsible for ensuring that testing activities are conducted efficiently, accurately, and in compliance with relevant industry standards and regulations.

## **Key Activities:-**

1. Manage and supervise the day-to-day operations of the Material Testing Lab, ensuring adherence to standard operating procedures and safety guidelines.
2. Lead a team of lab technicians, providing guidance, training, and performance feedback.
3. Conducting material testing procedures, including sample preparation, testing, and analysis, according to established protocols and standards.
4. Training and supervising lab technicians in proper testing techniques, equipment operation, and safety protocols.
5. Identify and resolve technical issues and challenges, escalating when necessary.
6. Analyzing test results, preparing accurate reports, and effectively communicating findings to the Technical Manager.
7. Participating in the evaluation and procurement of new testing equipment and technologies, as required.

## **Skills Required(Job Specific):-**

1. Technical knowledge as per ISO 17025:2017 (MECHANICAL & CHEMICAL)
2. Strong analytical skills with the ability to interpret and analyze test results accurately.
3. Provide accurate and timely results
4. Excellent problem-solving and decision-making skills,
5. Strong leadership qualities and the ability to provide guidance and support to lab technicians.
6. Familiarity with quality management systems and a commitment to maintaining high standards of quality and accuracy.
7. Stay up-to-date on the latest testing technologies

## **Education:-**

**B.SC/M.SC/B.TECH/M.TECH (M/C)/DIPLOMA (M/C)**

## **Experience:-**

**3 YEAR**

## **Age:-**

**25-30 YEAR**

## **Gender:-**

**MALE/FEMALE**